

# DIGITAL SERVICES AND DATABASES



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Lincoln's Inn Library

abstract, and cases and legislation cited. It now contains more than 10,000 records and for most titles goes back to 1995. Access is from the desktop, not the homepage - ask staff for a quick demonstration.

## LIBRARY CATALOGUE

This includes virtually all the Library's printed holdings. The only exceptions, for which it is best to seek the advice of the staff some pre-1920 Roman, canon and continental law, and some pre-1991 pamphlet material.

The catalogue is freely available on the web at [www.lincolnsinnlibrary.org.uk](http://www.lincolnsinnlibrary.org.uk). The catalogues of Gray's Inn, Inner Temple and Middle Temple can also be searched from the Lincoln's Inn catalogue by clicking on the "Other Inn library catalogues" option. Alternatively they can be searched independently on the internet at [www.graysinn.org.uk/library/catalogue](http://www.graysinn.org.uk/library/catalogue), [www.innertemplelibrary.org](http://www.innertemplelibrary.org) and [www.middletemplelibrary.org.uk](http://www.middletemplelibrary.org.uk).

*The staff are always willing to help with using the databases.*

*Ask if you would like an introductory tutorial.*

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## ***Parliamentary materials***

### *Justis Parliament 1979 -*

This is based on the PIMS database prepared by the House of Commons Library. It indexes Parliamentary proceedings, questions and publications with links to the full text where available. Access from the main Justis icon.

### *Index to House of Commons*

#### *Parliamentary Papers 1801 - 2006/7*

*Stand-alone PC*

This CD-ROM fully indexes the complete set of House of Commons bills, House of Commons papers and Command papers from 1801 to 2006/7.

## ***Channel Islands material***

*A Guide to Guernsey Trust Law*, a CD with commentary, statutory materials, regulatory codes and cases is available on the network PCs.

The Library also has access to the subscription-only part of the Jersey Legal Information Board website containing the full text of restricted judgments, annotated laws and other materials not on the open site. *Staff log-in*

## ***Cayman Islands material***

The library has access to the subscription-only part of the Cayman Islands Judicial Administration website, which includes unreported judgments and online versions of the *Cayman Islands Law Reports*. *Staff log-in*

## ***Bibliography of Nineteenth Century Legal Literature***

*Stand-alone PC*

Full text of the three volume printed work covering works published in the English-speaking world 1801-1870

## ***Commonwealth Legal Journals Index***

This in-house database indexes the small number of journals taken by the Library which are outside the scope of the Legal Journals Index on Westlaw because they are not published in the UK, including the Australian Law Journal, New Zealand Law Journal, Journal of Contract Law, Journal of Equity and Tort Law Review. The records follow the style of The Legal Journals Index, with keywords, a short

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## USING THE COMPUTERS

### ***Terminals***

The ten network PCs in the centre of the Library are primarily for accessing the Library's databases. If you need to do word-processing book a session on one of the three stand-alone PCs near the west window, from which work can be saved to a memory stick. Materials on CD-ROM can be accessed either on one of the stand alone PCs near the west window or on the PC in the east window, as specified on the CD.

### ***Internet***

Internet access is freely available for both personal use and legal research on the main network PCs. But please consider any other readers waiting to use a terminal, and if you need to make extensive personal use, book a session on the PCs near the west window which are internet enabled.

### ***Wi-Fi Access***

There is wi-fi available for readers to access the internet from their personal laptops. This is for general internet and email usage only. It does not provide access to the Library's subscription databases or networked services. Ask at the enquiry desk for the security code.

### ***Printing***

Printouts from the network may be made at 5p per page using a Library photocopy card. Select print, note the job number, insert the card into the vending system next to the printer and follow the instructions displayed. Cards may be bought at the enquiry desk and recredited at the photocopy machines. Pay at the desk for print-outs made from the PCs near the west window and the stand-alone PC in the east window.

### ***Downloading and Saving***

Downloading to a disk or memory stick from the network is not available. However, material can be temporarily saved to "My documents". Then email it to yourself as an attachment, and download later from your own computer. If you wish to download from a free internet site (rather than a subscription database), the stand-alone PCs near the west window are internet enabled and have USB ports. Book a session at the enquiry desk.

leading series. ICLR Online is also a handy way of focussing a search just on leading authorities. PDFs of the printed reports are provided.

### ***IDS Brief***

*Staff Log-in*

The associated website for this fortnightly employment journal, with links to the tribunal and other case reports featured in it.

### ***Solicitors Journal***

*Staff Log-in*

Full text of the journal from June 2002.

### ***CPR on CD-ROM***

*Stand alone PC*

- Civil Procedure (White Book) including additional materials and forms
- Civil Procedure Rules (Stationery Office edition)
- Civil Court Practice (Green Book)
- Civil Court Service (Brown Book)

### ***Texts on CD-ROM***

*Stand alone PC*

The Library has a wide range of texts on CD-ROM. Some may include materials additional to the equivalent printed work (as in the case of Butterworths Taxation Service, which has the full HMRC Manuals as well as the content of Simon's Taxes, etc); some merely reproduce the printed work; and some are limited to appendices of drafting precedents. The catalogue entry for the printed work indicates the availability of a CD-ROM version. Ask at the desk for the CD. Some need to be used on the PCs in the Upper Gallery, in which case book a session.

### ***Justis Statutes and SIs***

In contrast to other electronic versions of legislation the Justis version is based on the full text as originally enacted or made, which makes it particularly useful for retrospective searching of repealed or revoked legislation.

Justis UK Statutes contains the full text of Public General Acts from 1235 to date. The data from 1870 is derived from the Queen's Printer copies as issued by the Stationery Office. From 1235 to 1869 the data is taken from the widely used, though unofficial, *Statutes at Large*, which in the case of certain pre-1797 Public Acts of a local nature and some expired Acts only includes the title without the full text. Local Acts are also available as PDFs from the start of the series in 1797.

The coverage of Justis SIs comprises all the Statutory Rules and SIs in force in 1948, as they appear in the printed revision of that date, and all general SIs thereafter. Until 1986 the data is derived from the official bound volumes which omit local SIs (even if they were printed in loose form). From 1987 the data includes those local SIs that were printed in loose form as well as all general SIs.

### ***HeinOnline***

A fully searchable archive of the full text of back runs of a very large number of academic law journals - the bulk American law reviews, but with a number of English, Commonwealth, and international titles. Coverage, particularly for more recent issues, varies from title to title. PDF images of the original printed versions are provided.

### ***Electronic Immigration Network***

#### *Staff Log-in*

EIN includes the full text of Asylum and Immigration Tribunal cases and other immigration materials.

### ***ICLR Online***

The Incorporated Council of Law Reporting have their own online service providing the full text of *The Law Reports*, the *Weekly Law Reports* and their other series. The reports will continue to be available on Westlaw and Lexis, but the ICLR service also includes data from the "Red Indexes", covering other

### ***Log-ins for Subscription Databases***

Where access to a subscription database is via IP recognition, without the need for a password, there is a separate icon on the Library homepage – simply click and proceed. For other databases, which do not have their own icon on the desktop, ask the staff to log-in for you, as indicated below. The addresses for their home pages are included on the Library homepage under "Other online resources".

Our licences from the database suppliers only permit access within the Library. Except for the Library Catalogue, remote access from chambers or elsewhere is not available

## DATABASES

### ***Lexis Library***

The tabs across the main screen give the categories of sources available. The Library subscription includes sources under all of them, except “Forms and Precedents”.

#### *Cases*

- The full text of a wide range of English law reports, mostly Butterworths series but some others including *The Law Reports* (1865- ).
- Transcripts of unreported cases from 1980.
- The full text of a wide range of reported and unreported Scottish, Irish and Commonwealth cases (but not US cases - Middle Temple subscribes to Westlaw US).
- The All England Reporter, cited as All ER (D), which provides full summaries of recent unreported cases, with the full transcript when approved.
- Case Search - based on data from the 100 plus volumes of *The Digest* which summarises over 250,000 report cases from the earliest times, together with the summaries of recent cases from the All England Reporter.

#### *Legislation*

- The full text of statutes and SIs in force as amended.
- Watch for the red “stop press” icon at the top of any screen for very recent amendments not yet incorporated in the text.
- Additional annotations to Acts based on the printed version of *Halsbury’s Statutes*.

#### *Commentary*

- *Halsbury’s Laws* - the online version of the printed work.
- *Is it in force?* - an excellent source for the commencement dates of Acts.
- The bulletins or newsletters associated with a number of Butterworths loose-leaf works.

#### *Journals*

- The full text of a number of journals (mostly Butterworths titles).

#### *News*

- A very large number of newspapers and news sources in full text.

#### *General*

- This tab allows for searching across all the subscribed sources, except Legislation and News, i.e. Cases, Commentary and Journals together.

### ***Westlaw UK***

This service provides summaries of all reported cases since 1947 and of many unreported cases since 1999, together with citatory and related information. The records of this type are called “Case Analysis Documents”. The full text of some law report series, and of transcripts of unreported cases are also provided. The law reports series include those published by Sweet & Maxwell, *The Law Reports* (with PDFs) and other series from the Incorporated Council of Law Reporting, and the *English Reports* (the reprint of the pre-1865 nominate reports). Transcript coverage starts in 1999. Journal coverage is provided by the Legal Journals Index which indexes and abstracts all articles in UK journals from 1986. In addition some Sweet & Maxwell and other journal titles are available in full text. Westlaw UK is also an alternative to the Lexis Library for the text of legislation in force; the “Historic Law” facility also gives the text of legislation as it was before later amendment.

### ***Lawtel***

The strength of this service is its coverage of recent unreported cases. Full summaries going back to 1980 are provided. A button at the top of the summary indicates whether the full text of the transcript is available online. If the button says “Order Transcript” the staff can obtain one for you from Lawtel if and when it becomes available. It has other features, including PI quantum cases, SIs and articles index.

### ***Practical Law***

This know-how database is very widely used by solicitors’ firms. As well as giving access to the same sources that instructing solicitors may be using, it has much content of use to barristers in its own right. It includes drafting precedents, transactional and procedural check-lists, practice notes and legal updates. Its multi-jurisdictional guides are particularly valuable if you have a cross-border. It also has the full text of PLC magazine.