**Master of the Circuit**

1. The Master of the Circuit is a position that will be initially held for 3 years

 (subsequent appointments for the Master of the Circuit will be for a term of 2 years)

* 1. 2. The Master of the Circuit should be a Master of the Bench or a Senior member on
		+ 1. Circuit

**General responsibilities include but are not limited to:**

* Acting as a line of communication between the Inn and members on Circuit
* To help to inform the Inn as to what is appropriate in respect of Inn events/ initiatives on Circuit
* To consider inventive ways in which the Inn can engage with members on Circuit
	+ To work alongside the Representative of the Circuit to introduce at least one annual event on Circuit (with support from the Inn’s staff). Funding will be provided by the Inn, subject to

approval.

* Work with the Inn’s staff to enhance the Treasurer’s Circuit Dinner when being held on that

 Circuit, assisting the Inn’s Staff with suitable locations, increasing the profile of the event

* Report matters of concern affecting those on Circuit
* Overseeing the publicity of Inn events on Circuit
* Liaise with Inn’s Education Link Bencher or Link Member to see how members on Circuit

 can help support Lincoln’s Inn students and junior members on Circuit

* To attend two meetings a year (via teleconferencing) with the other Masters and

 Representatives on Circuit, to discuss matters of mutual concern and interest to the

 Circuits, identify common themes and suggest ways in which the Inn can assist

* The Master of the Circuit will submit an annual written report for Council. Reports should be

reasonably brief and give an update on any on-going arrangements for events and initiatives being organised locally, or issues of concern. These reports will be disseminated to the Bar

Representation Committee and members on Circuit.

**To apply**

To apply please submit a short statement of suitability, of no more than 500 words to amy.higgins@lincolnsinn.org.uk by 5 pm, Friday 19 July.

Applications for the Master of the Circuit will be considered by the Treasurer, Chairman of the Collegiality Implementation Working Group and Chairman of the Bar Representation Committee. Successful applicants will be notified by Monday 12 August and will be involved in the recruitment of the Representative of their Circuit.